



FIRST THINGS FIRST

Ready for School. Set for Life.

Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

Meeting Minutes September 19, 2013

Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, September 19, 2013, at the Benson City Hall, 120 West 6th Street, Benson, Arizona, 85602.

Council Members Present:

Danielle Brownrigg, Shawn Buckhanan, Marge Dailey, Dr. Stephen Poling, Melanie Rottweiler, Jane Strain, Kathleen Vedock, and Nancy-Jean Welker

Council Members Absent: Chuck Hoyack, Pastor Tommy Simpson, and Michael Vetter

Chair Rottweiler welcomed everyone, and called the meeting to order at approximately 1:15 p.m. Chair Rottweiler led the Regional Council Members and those present in the Pledge of Allegiance.

Declarations of Conflicts of Interest

Chair Rottweiler explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. No Regional Council Members declared a Conflict of Interest at this time.

Call to the Public

Chair Rottweiler made a Call to the Public. There was one response to the Call to Public.

Ken James, City of Sierra Vista, presented the Regional Council with a Certificate of Appreciation for their sponsorship of the 2013 Sierra Vista Back to School Fair.

Discussion and Possible Approval of Minutes

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the June 20, 2013 Regular Meeting minutes.

A motion was made by Member Poling to approve the June 20, 2013 Regular Meeting Minutes; Member Vedock seconded the motion. Motion carried by a unanimous vote by those members present (7-0-0).

Discussion and Possible Approval of Sponsorships

A. City of Sierra Vista – Children's Holiday Party

Chair Rottweiler recognized Melissa Avant, Regional Director who gave a brief description of the Holiday Party Event.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the sponsorship request to the City of Sierra Vista in the amount of \$1,800 for the Children's Holiday Party.

A motion was made by Member Strain to approve the sponsorship request to the City of Sierra Vista in the amount of \$1,800 for the Children's Holiday Party; Member Dailey seconded the motion. Motion carried by a unanimous vote by those members present (7-0-0).

Presentation and Discussion: Read on Arizona Overview

Chair Rottweiler recognized Ms. Avant who introduced Terri Clark, State Literacy Director, and Dr. Aaliyah Samuel, First Things First Senior Director of Family Support and Literacy. Ms. Clark and Ms. Samuel took turns giving a slide show presentation about the Read on Arizona Program, the importance of early childhood literacy, and how reading at an early age can affect children's academic futures.

Member Buckhanan arrived at 1:32 pm. Member Buckhanan was previously present via phone.

A brief discussion took place after the presentation between the Regional Council Members, Ms. Clark, and Ms. Samuel regarding how to get involved in the Read on Arizona Program.

Presentation and Discussion: Family Support Evaluation

Chair Rottweiler recognized Allison Wolpoff, Harder + Company, and Anna Cruz, Harder + Company who gave a slide show presentation overview of the Overall Portfolio Ratings for all six dimensions of Home Visitation and Family Support and Literacy. The six dimensions of Home Visitation and Family Support and Literacy are Design, Capacity, Implementation, Effectiveness, Systems, and Resources. Ms. Wolpoff informed the Council members that the final Evaluation Report should be ready by the end of the calendar year.

Member Welker arrived at 2:49pm.

The Regional Council Meeting took a short recess from 2:50pm to 3:00pm.

Call to the Public

Chair Rottweiler made another Call to the Public. There was one response to the Call to Public.

Renee Hartje, Easter Seals Blake Foundation provided information on Project Me Too. Ms. Hartje announced her contact information, information on how to obtain a training schedule, and handed out flyers to the Council Members and members of the public.

Update and Discussion on Regional School Readiness Benchmarks

A. Indicators: 2, 3 and 4

Chair Rottweiler recognized Dr. Amy Kemp, Evaluation Consultant, Dynamic Analysis, who gave an overview of Indicators Two and Three. Ms. Kemp gave a detailed description of the data pages regarding Indicators and Benchmarks that were included in the Council Members packets. Ms. Kemp gave information on indicators, what it means to set benchmarks and how to make them attainable. Ms. Kemp briefly explained the Quality First Star Rating System and drew diagrams for the Council Members showing different scenarios regarding setting Benchmarks. Before opening the floor for discussion, Ms.

Kemp gave a detailed analysis of the Cochise County Data for Indicator Two. A lengthy discussion took place between Ms. Kemp, Ms. Avant, and the Regional Council regarding benchmark setting.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Regional Benchmark for Indicator Two at 90% to be vetted publicly.

A motion was made by Member Vedock to approve the Regional Benchmark for Indicator Two at 90% to be vetted publicly; Member Welker seconded the motion. Motion carried by a vote by those members present
(7-1-0).

Ms. Kemp gave detailed analysis of Indicator Three. A brief discussion took place between Ms. Kemp, Ms. Avant, and the Regional Council regarding Indicator Three.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the Regional Benchmark for Indicator Three at 90% to be vetted publicly.

A motion was made by Member Vedock to approve the Regional Benchmark for Indicator Three at 90% to be vetted publicly; Member Welker seconded the motion. Motion carried by a vote by those members present
(8-0-0)

Discussion and Possible Approval of Priorities within the System Building Framework for Cochise County

Chair Rottweiler recognized Ms. Avant who gave a brief explanation of the System Building ideas. The Council Members briefly discussed what action plan should be taken amongst the System Building ideas.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the System Building priorities as follows, Enhancing Literacy Opportunities 1., Early Childhood Investments 2., Health Connections 3., Access to High Quality Childcare 4., Home Visitation 5., and Community Awareness 6.

A motion was made by Member Vedock to approve the System Building priorities as read by Madam Chair; Member Dailey seconded the motion. Motion carried by a vote by those members present
(8-0-0)

Chair and Vice Chair Update from Chairs Meeting

Chair Rottweiler gave a very brief report of happenings at the Chair and Vice Chair meeting.

Regional Director's Report

Chair Rottweiler recognized Regional Director Avant who gave an update on the following topics:

- A. Welcome Danielle Brownrigg – Ms. Avant introduced new Regional Council Member Danielle Brownrigg who gave a brief introduction to herself.
- B. SFY 2015 Funding Plan Work Timeline – Ms. Avant briefly gave information on reports provided in council packets. Ms. Avant informed the Council Members that they would be Planning Fiscal year 2015 in October or November.

C. SFY 2014 Strategy Overview – Ms. Avant gave a description of the charts provided in the council packet and mentioned that there would probably be no work sessions this year due to it being the third year in a three year fiscal plan.

D. Grantee Narrative and Data Reports – Ms. Avant asked the Council Members to look over the charts and Data reports provided in the packets.

A brief discussion facilitated by Ms. Avant took place regarding any information from the 2013 Summit that the Council members would like Ms. Avant to research.

Announcements

A. Next Regular Meeting – October 17, 2013 , 1:00pm, Palominas or Sierra Vista

January Meeting tentatively in Bowie

B. Community and Council Updates

Member Strain – mentioned that the State Board talked about moving to Public Private Partnerships in the future, she will not be attending the November meeting but will be on the phone and that she would like to revisit the attendance policy.

Member Welker – mentioned that she just got back from Colorado and would like everyone to remember the families and children in danger due to flooding.

Member Dailey – stated that the 2013 Summit/Forum was excellent again this year with a lot of great information and things to think about.

Member Brownrigg – thanked everyone for welcoming her to the Regional Council

Member Buckhanan – gave thanks for the summit, mentioned that he enjoyed it, and thanked the Regional Council for letting him present and for supporting him in the audience.

Adjournment

With no further business before the Regional Council, Chair Rottweiler adjourned the meeting at 4:55 p.m.

Dated this 17 day of October, 2013.

Submitted By: Sarah Furnas
Administrative Assistant II

Approved By: Melanie Rottweiler
Chair, Melanie Rottweiler